



# UCLA Community Housing Office

360 De Neve Drive, Los Angeles, CA 90095-1495 • (310) 825-4491 • [www.housing.ucla.edu/ask](http://www.housing.ucla.edu/ask)

## Roommate Needed (\$15 for 30 day listing)

### LISTER INFORMATION:

Lister Name: (First, Last Name) \_\_\_\_\_ Contact Phone: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Alternate Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

### RENTAL INFORMATION – ALL INFORMATION YOU PROVIDE WILL BE PUBLISHED:

**Your Gender** (please circle one)      Female      Male

**# of Roommates Needed** \_\_\_\_\_ \*number required

**Housing Type** (please check one):

Studio      Apartment      House      Townhouse      Condo      Duplex      Guest House

**Monthly Rent** \$ \_\_\_\_\_ \*number req'd.      **Security Deposit** \$ \_\_\_\_\_ \*number req'd       Includes last month's rent

Lease Length: min # months: \_\_\_\_\_ max # months: \_\_\_\_\_       No maximum lease length

Bedroom(s) Available \_\_\_\_\_ Bathroom(s) Available \_\_\_\_\_

**# of bedrooms in unit** \_\_\_\_\_      **# of bathrooms in unit** \_\_\_\_\_ \*number req'd.

Miles to UCLA \_\_\_\_\_ \*number req'd. (rounded to nearest mile)      Date Available: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Preferred Gender** (please circle): Male      Female      Either

**Utilities Included** (please circle all that apply):      None      Gas      Cable TV      Electric      Internet      Trash  
Water

**Laundry** (please circle one):      None      In Building      In Unit      Hook-Ups

**Parking** (please circle one):      Garage      On street      Off street      Gated      Carport

**Additional Amenities** (circle all that apply):      Wheelchair Access      University Owned Apt.      Smoking Allowed  
 Furnished      Near Bus Line      Air Conditioning      Carpet      Window Coverings  
 Hardwood Floors      Tile Floors      Fireplace      Balcony      Patio      Garbage Disposal  
 Stove      Refrigerator      Dishwasher      Yard      Gardener Included      Additional Storage  
 Pets Allowed      Cats Allowed      Dogs Allowed      Pool      Jacuzzi  
 Private Bathroom      Private Bedroom

**Additional Notes** (Max 500 spaces): \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**PHOTOS:** 6 pictures may be used for each listing. Please submit photos online at [www.housing.ucla.edu/ask](http://www.housing.ucla.edu/ask)

**Office use only: Survey Sent:** \_\_\_\_\_

**DISCLAIMER ON REVERSE SIDE MUST BE SIGNED BEFORE POSTING  
TERMS AND CONDITIONS**

The UCLA Community Housing Office does not investigate, endorse, or guarantee the tenantability of these listings, or the suitability of those responding to the listing. We do not guarantee any specific result from use of this website and/or the service. Listing fee is non-refundable. We reserve the right to remove or withhold any listing.

State, local and University policy prohibits discrimination on any of the following characteristics: age, color, disability, familial status, marital status, medical condition, national origin, presence of minor children, race, religion, sex, sexual orientation, source of income, student status, or veteran status. Shared rental accommodations cannot make reference to any of the protected classifications as a means of describing either the prospective tenant/roommate or any description of the current tenant/roommate. Exception to this policy are 1) An owner of a private residence who lives in the unit/property and rents to only one tenant, 2) A tenant/roommate listing a shared rental situation. In these two cases, gender preference may be stated. The UCLA Community Housing Office reserves the right to edit listing based on this discriminatory policy.

**INDICATE PREFERENCE FOR TENANT ACCORDING TO GENDER ONLY.**

As a courtesy to those searching the database, please notify our office when your vacancy has been filled. When removing a listing before the expiration date, you will forfeit any additional time. **ALL LISTINGS WILL EXPIRE AFTER 30 DAYS, UNLESS REMOVED OTHERWISE.** You may cancel or make changes to your listing by phone, fax or email at [www.housing.ucla.edu/ask](http://www.housing.ucla.edu/ask).

**BY SIGNING THIS FORM YOU ARE GIVING YOUR CONSENT TO POST ALL RENTAL INFORMATION ON OUR ONLINE DATABASE.**

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

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**Be sure to include your listing payment of \$15.**

**Listings will not be posted without proper payment.**

**Make checks payable to "UC REGENTS." Mail to:**

UCLA Community Housing Office  
360 De Neve Drive  
Los Angeles, CA. 90095-1495